

Electrical Services

Skilled Professionals And Cost-Conscious Charges.

To free you from unnecessary problems or delays at the show, we urge you to review this summary of electrical requirements applicable to all exhibitors. (These requirements are based on the City of St. Charles' Electrical Code). In addition, if you are not familiar with basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to Pheasant Run Resort & Spa Exposition Center. If you need further information or clarification of any point, please contact the Exposition Center staff.

Before You Ship, Check Your Equipment Against These Requirements:

- All wiring and electrical equipment requires evidence of testing and approval by a nationally recognized testing laboratory.
- All electric signs shall have a permanent name-plate stating (1) size in feet and inches (2) weight and (3) maximum ampere load of the sign.
- All wiring that touches the floor must be "SO" rated for extra hard usage.

- Wiring above floor level must be "SJ" cord, rated for hard usage.
- Zip cord is prohibited.
- Flexible cord must be 3-wire unless part of a specifically approved assembly.
- Motors of 3/4 H.P. and over must be equipped with a safety switch.
- Open clip sign sockets, latex or lamp cord wire in displays, duplex or triplex attachment plugs are prohibited.

At The Exhibition

- General illumination of the area is provided.
- All outlets will be installed on the floor of the backwall of the standard booth. Connections from outlets to equipment shall be Time and Material.
- Any electrical connections to the building electrical systems or extensions thereto must be made by building electricians, not by the exhibitor.
- Extensions to the electrical systems must be made by 3-wire flexible cord, type "SO" or equal, in lengths arranged so that there will be no more than one coil, 2 feet in diameter, of excess cord.
- Any cord run across a traffic lane must be encased in a substantial enclosure specifically approved for this purpose.

- No electrical equipment shall be attached to or supported from booth dividers.
- Permanently installed wiring on booths or displays must be encased in an approved metal raceway where flexibility is necessary, such as between booth sections or at connection points to the building system, type "SO" cord or equal in lengths not to exceed 6 feet, with approved attachment plugs.
- Splices and terminations shall be made in an approved metal enclosure.
- All electrical material and equipment must use a 3-wire cord and be grounded, because of local and national ordinances. Connections where wiring constitutes a fire hazard will not be allowed.

Important notes:

- All exhibits will be carefully inspected to determine if violations exist. If they do, qualified electricians are available to correct them. The work will be performed on a time-and-material basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.
- All material and equipment furnished by Pheasant Run Resort will remain the property of Pheasant Run Resort.

Pricing Information

Electricians: \$70.00 per hour, with a one-hour minimum on all labor orders. Any equipment or exhibit requiring hard-wiring will be billed for Electrician time.

Straight Time - Monday through Friday, 8:00 a.m. to 4:30 p.m.

Doubletime - After 4:30 p.m. daily and all day Saturday, Sunday and Holidays. No tax on labor rates.

Discount Pricing - Applies to all advance orders when accompanied with full payment or credit card information filled in the space provided. **Orders must be received 14 days in advance to qualify for this discount.**

Standard Pricing - Applies to all orders received within 14 days of the first day of exhibitor set up and to those advance orders not accompanied with full payment.

Complete advance payment is required for all orders.

Company Name _____
Booth Number _____

Standard Electrical Service Available

120 Volt, A.C., Single Phase, 60 Cycle
208 Volt, A.C., 3 Phase, 60 Cycle

208 Volt, A.C., Single Phase, 60 Cycle
480 Volt, A.C., 3 Phase, 60 Cycle

Quantity	Item/Size	Discount Price	Standard Price	Extension
Booth Outlets				
_____	2000 watt-20 AMP, 120 volt standard outlet NOTE: 120 volt service for booth power is supplied with one (1) opening. Service includes bringing unit to booth, connection at one point, and removal at conclusion of event.	\$100.00	\$130.00	_____
_____	25' Extension Cord (Rental - does not include electrical service.)	\$ 20.00	\$ 30.00	_____
_____	4 Outlet Quad Box (Rental - does not include electrical service.)	\$ 25.00	\$ 35.00	_____
Equipment Outlets				
_____	208 volt - 1 Ø-30 AMP	\$190.00	\$275.00	_____
_____	208 volt - 3 Ø-30 AMP	\$270.00	\$360.00	_____

Booths larger than 10'x20' should identify and show location of service units, power connections, and tower lights and indicate booth dimensions. Heavy duty service should be accompanied with a detailed floor plan.

Electric Order Total _____

This form must be returned with the original Master Order Form.